



HISTORIC PRESERVATION COMMISSION MEETING

City Council Chambers, 33 East Broadway Avenue Meridian, Idaho

Thursday, April 28, 2022 at 4:30 PM

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Agenda

VIRTUAL MEETING INSTRUCTIONS

To join the meeting online: <https://us02web.zoom.us/j/85270438881>

Or join by phone: 1-669-900-6833

Webinar ID: 852 7043 8881

ROLL-CALL ATTENDANCE

<input type="checkbox"/> Blaine Johnston, President	<input type="checkbox"/> Pam Jagosh
<input type="checkbox"/> Tyler J. Ricks	<input type="checkbox"/> Destinie Hart
<input type="checkbox"/> John Dinger	<input type="checkbox"/> Jody Ault
<input type="checkbox"/> Jack Keller	

ADOPTION OF AGENDA

APPROVAL OF MINUTES [ACTION ITEM]

- 1. Approve:** Historic Preservation Commission Meeting Minutes from March 31, 2022

APPROVAL OF MONTHLY FINANCIAL STATEMENTS [ACTION ITEM]

- 2. Approve:** Monthly Financial Statement: March 2022

OLD BUSINESS [ACTION ITEMS]

- 3. Discuss: Planning for May 2022 Preservation Month:** Walking Tours Scheduling and Coordination with Pine Street School Volunteers Saturday May 14 at 10AM as part of "Unplug and Be Outside" events, Presentation by Eriks Garsvo on "A Brief History of Southwest Idaho Railroads" Wednesday, May 18 at 6PM, A-Frame Signs Outside Businesses

REPORTS [ACTION ITEM]

4. **Update: History Walking Tour App:** STQRY App Renewal for 2022; Updating, Editing, and Adding Content
5. **Update:** Support Letter for Meridian Speedway Nomination to the National Registry of Historic Places

FUTURE MEETING TOPICS / DISCUSSION: Identify Significant Meridian Sites to Nominate for the National Register of Historic Places

NEXT MEETING: MAY 26, 2022

ADJOURNMENT



HISTORIC PRESERVATION COMMISSION SPECIAL MEETING

City Council Chambers, 33 East Broadway Avenue Meridian, Idaho

Thursday, March 31, 2022 at 4:30 PM

MINUTES

ROLL-CALL ATTENDANCE

- | | |
|--|--|
| <input checked="" type="checkbox"/> Blaine Johnston, President | <input checked="" type="checkbox"/> Pam Jagosh |
| <input type="checkbox"/> Tyler J. Ricks | <input type="checkbox"/> Destinie Hart |
| <input checked="" type="checkbox"/> John Dinger | <input type="checkbox"/> Jody Ault |
| <input checked="" type="checkbox"/> John Keller | |

City staff present were Arts and Culture Coordinator, Cassandra Schiffler, and City Attorney, Bill Nary.

ADOPTION OF AGENDA

J. Keller made motion to adopt agenda, seconded by J. Dinger

All ayes

APPROVAL OF MINUTES [ACTION ITEM]

1. Approve Minutes from February 24, 2022

J. Keller made motion to approve minutes, seconded by J. Dinger

All ayes

APPROVAL OF MONTHLY FINANCIAL STATEMENTS [ACTION ITEM]

2. Approve Monthly Financial Statement: February 2022

B. Johnston asked C. Schiffler to confirm if there were any new items on the Financial Statement.

C. Schiffler confirmed there were no new items.

J. Keller made motion to approve the monthly financial statements, seconded by P. Jagosh

All ayes

OLD BUSINESS [ACTION ITEMS]

- 3. Discuss: Planning for May 2022 Preservation Month Activities:** Updates from P. Jagosh on Sluice Box Demo, Possible Presentation Topics from Owyhee Museum Director (see Memo), Other Activities (Walking Tour? Social Media Posts?)

P. Jagosh stated she did contact the Farmstead and learned the sluice box demo that is there is built into the farm so it is not movable.

C. Schiffler encouraged Commissioners to review the memo included in their meeting packets from the Owyhee Museum Director on possible topics on which he could present and/or bring a historical school bus to City Hall and that there would be a \$150 cost but the Commission's budget could be used to pay this fee.

B. Johnston stated this historical bus was used in the past to give historical tours of properties in Meridian. B. Johnston inquired of C. Schiffler if she knew whether or not the Owyhee Museum Director is licensed to provide historic tours.

C. Schiffler stated she believed the bus would be a stationary presentation but she would ask him if he could provide a driving tour.

B. Johnston stated the Commission needs to decide when to hold activities in May and that he is open to suggestions.

J. Dinger suggested hosting activities the week of May 16th as the week of May 23rd is close to the end of school/graduations.

P. Jagosh agreed with J. Dinger's suggestion of hosting activities the week of May 16th.

B. Johnston confirmed the Commission would plan on hosting activities the week of May 16th.

B. Johnston suggested putting out A-frame signs in front of historic properties that support the walking tour app and asking for assistance from property owners to put signs out and take them back in each day during the week of May 16th.

C. Schiffler stated she will ask the Owyhee Museum Director if he is available to bring the historic school bus and give a presentation during the week of May 16th.

C. Schiffler will also look into what meeting rooms are available in City Hall the week of May 16th for a presentation.

B. Johnston stated that the most applicable presentation on the Owyhee Museum Director's list would likely be the History of the Southwest Idaho Railroads to compliment the May 2022 Preservation Month theme of the History of Mining in Idaho.

C. Schiffler stated that the Meridian Parks and Recreation Special Events Coordinator is including the Historical Walking Tour in the City's Unplug and Be Outside list of activities in May but if a Commissioner was available to give a scheduled tour this could also be listed in the event guide and coincides with Historic Preservation Month.

B. Johnston asked C. Schiffler to confirm with the West Ada School District and their volunteer group of docents if Pine Street School would be available to tour during the month of May.

J. Dinger stated he would be interested in helping with walking tours in the future so requested to be a shadow if B. Johnston gives a tour in May.

C. Schiffer requested that B. Johnston send her his cheat sheet for the Historical Walking Tour.

B. Johnston confirmed he will look for it and forward it to C. Schiffler if located.

B. Johnston requested C. Schiffler to start posting next month about the activities scheduled for the week of May 16th.

C. Schiffler requested that a Commissioner send her an outline and/or content for the desired Historic Preservation Month posts and she would design and post them.

B. Johnston stated he would provide C. Schiffler post templates/content.

REPORTS [ACTION ITEM]

4. Update: Meridian Speedway Nomination to the National Registry of Historic Places

B. Johnston stated today was the deadline for TAG Historical Research (TAG) to submit the Meridian Speedway nomination.

C. Schiffer stated she confirmed yesterday with TAG that the nomination would be submitted today.

B. Johnston stated the State Historic Preservation Office will discuss the nomination in June and then a final decision will be rendered at the national level this Fall.

FUTURE MEETING TOPICS / DISCUSSION

5. Discuss: Next Project for the Virtual Historical Walking Tour

B. Johnston brought up the possibility of adding the Ridenbaugh Canal to the Tour Buddy tour app based on Karen Brewer's presentation at last month's Commission meeting and that K. Brewer offered to pay for adding the canal to the app if this was feasible.

B. Nary stated he wasn't aware of a way for a private citizen to pay for something the Commission elected to do and was not sure if there would even be a cost associated with adding something to the app.

B. Johnston stated he would confirm with Josh Evarts how adding material to the Tour Buddy app works and then the Commission could discuss this more next month.

C. Schiffler inquired as to the difference between the Tour Buddy app walking tour and the online walking tour Brian Hull was contracted to do.

B. Johnston stated the addition of the Ridenbaugh Canal could be for either walking tour and K. Brewer should be consulted to see what her thoughts are on this.

NEXT MEETING: APRIL 28, 2022

ADJOURNMENT

J. Keller made motion to adjourn, seconded by J. Dinger

All ayes

Meeting adjourned at 5:01pm

CITY of MERIDIAN

FY2022 (10/1/2021 thru 9/30/2022)

Budget for Historic Preservation & Historical Society

As of: 3/31/2022

Acct#	AGENCY / VENDOR	Effective Date	DESCRIPTION	FY2022 BUDGET	FY2022 REVENUES	FY2022 EXPENDITURES	Available Budget
01-1840-53801-11160	Budget	10/1/2021	Budget for misc	\$ 300.00			\$ 300.00
Historical Society				\$ 300.00	\$ -	\$ -	\$ 300.00

Acct#	AGENCY / VENDOR	Effective Date	DESCRIPTION	FY2022 BUDGET	FY2022 REVENUES	FY2022 EXPENDITURES	Available Budget
01-1840-53801-11152	Budget	10/1/2021	Budget for Training	\$ 1,000.00		\$ 105.00	\$ 895.00
01-1840-53801-11153	Budget	10/1/2021	Budget for Supplies	\$ -			\$ -
01-1840-53801-11154	Budget	10/1/2021	Budget for Memberships	\$ 420.00		\$ 250.00	\$ 170.00
01-1840-53801-11155	Budget	10/1/2021	Budget for Printing/Promotional	\$ 1,200.00			\$ 1,200.00
01-1840-53801-11156	Budget	10/1/2021	Budget for Continuing Education Program	\$ 700.00			\$ 700.00
01-1840-53801-11157	Budget	10/1/2021	Budget for Historic Walking Tour App Maintenance	\$ 1,000.00			\$ 1,000.00
01-1840-53801-11158	Budget	10/1/2021	Budget for Student Initiative	\$ 150.00			\$ 150.00
01-1840-53801-11159	Budget	10/1/2021	Budget for Consulting/Photography Services	\$ 10,230.00	\$ 2,700.00	\$ 3,453.75	\$ 9,476.25
Historic Preservation				\$ 14,700.00	\$ 2,700.00	\$ 3,808.75	\$ 13,591.25
TOTALS				\$ 15,000.00	\$ 2,700.00	\$ 3,808.75	\$ 13,891.25

GL balance 3/31/22

for expenses check MIP/Reports/PostedTransactions/Historical Detail account #01-1840-53801 - populate Fyxx Expense tab
 for revenue check MIP/Reports/PostedTransactions/Historical Detail account #01-1840-34881 (shared acct with MAC) - populate Fyxx Rev tab
 Refresh Pivot table; verify accurately reflected in FY2021 tab
 After review of accurate reporting; email copy of file to Arts Culture Specialist: Cassandra Schiffler & Rachel Myers

City budget for both Society & Preservation in #53801
 Expenses to be approved by Arts Culture Specialist/ Bill Nary